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## Start using Teams

## Go to [**www.aka.ms/MicrosoftTeams**](http://www.aka.ms/MicrosoftTeams)For additional guidance, tutorials and tips visit [**www.successwithteams.com**](http://www.successwithteams.com)

Collaborate with integrated Office 365 apps

Office apps and services that you use every day—Word, Excel, PowerPoint, OneNote, SharePoint, Stream, and Power BI—are built-in, giving you access to files and tools in one place, so you stay in your workflow.

One place for conversations, meetings, and calls

Chat privately one-on-one or have instant group conversations. Join meetings with HD audio and video, all in one place, instead of multiple apps.

Security and compliance

Teams is integrated into Office 365, which means it features the enterprise-grade security and compliance you need.

Tailor your workspace

Get notifications and content from services you care about—Trello, GitHub, Adobe Creative Cloud, SurveyMonkey, and many more.

## Your new hub for team files, conversations, and meetings. All in one place, wherever you go.

# Introducing Microsoft Teams